

VILLAGE OF ARENA

Arena, WI 53503

DATE: **WEDNESDAY, APRIL 8, 2020**

TIME: **7:00 PM**

PLACE: **Until further notice due to COVID 19, Village Board Meetings will be conducted via FreeConferceCall. Please call (978) 990-5000 and access code 872059 to participate in the meeting. (If you have any questions, please call the Clerk's Office at 753-2133.)**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** at 7:10 p.m.
2. **Roll Call:** Jessica Voight, Kathy Stoltz, Melissa Bandell, William Hanson, Tara Hill, Kate Reimann, Charles Burch joined at 7:19 p.m.
3. **Pledge of Allegiance** – skipped
4. Motion made by Bandell to **Approve April 8, 2020 agenda.** Seconded by Voight. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the March 3, 2020 Regular Board Meeting & March 10, 2020 Special Brd Mtg**
 - b. **Approval of monthly invoices and biweekly payroll**
 - c. **Approval of VISA/BP online payment**

Motion made by Hill to approve consent agenda as noted above. Seconded by Stoltz. Motion carried unanimously via roll call vote.
6. **Two Minute Public Comment:** None
7. **President's Report:** noted is conducting social distancing due to Covid19
8. **Monthly Maintenance Report**
 1. **Finishing Dog Park at West Park.** PW Sup. Schmidt indicated he has 1200 ft of fencing and would like to put in a small dog area but would need more fencing, posts and bigger gate to get lawn mower in to maintain it. Has \$113 remaining of budgeted funds and feels would need around \$500 to complete it. Motion made by Burch to use budgeted funds from moving containers and beaver trapping for a total of \$600 to dog park to complete the project. Seconded by Hill. Motion carried unanimously via roll call vote.
 2. **Excavation on south end of West Park.** PW Sup. Schmidt indicated he would like to have Ewers do the work at the same time they are here to dig the ICE ditch, or would the board like to go out for bids? Budgeted \$2,000, board indicated he could move forward with the project as long as it is within budget. Current amount does not qualify for bidding.
9. **Clerk/Treasurer Report**
10. **SPEAKERS:**

1. **Andrea Joo - Rustic River Archery Club Agreement.** Motion made by Burch to postpone upon further contact with Andrea Joo. Seconded by Hanson. Motion carried unanimously via roll call vote.

11. OLD BUSINESS:

1. **Shipping Container Sales.** Not much interest with current price. Indicate can get online for \$2200 and includes delivery. PW Sup. Schmidt questioned if the board wanted to reduce the price, sealed bids or put out to auction. Motion made by Stoltz to have Burch talk with the Archery Club to see if they want a container at \$2,500 not including expense of moving, if not; sell both to the public via sealed bid with a minimum bid of \$2200 not including expense of moving. Seconded by Burch. Motion carried unanimously via roll call vote.
2. **Attorney review of Ordinance #2020-0303 Discharge of Clear Water into Village Sewer System.** Motion made by Bandell to send back to the Village Attorney to rewrite/make revisions to make it enforceable. Seconded by Hill. Motion carried unanimously via roll call vote.
3. **Update on 314 Willow St, Kerska/Crook Project.** Email received from Ehlers, Greg Johnson on the status of the project. There is still a funding gap on this project, meaning there is not sufficient equity and loan proceeds committed to fully fund the project at this time. Motion made by Bandell that the Village is not going to front load (loan) the Kerska/Crook project at 314 Willow St. Seconded by Hanson. Roll call vote, motion carried 6-1 with Hill opposed.

12. NEW BUSINESS:

1. **Attorney Agreement.** Motion made by Burch to approve the attorney agreement with Boardman & Clark LLP. Seconded by Bandell. Motion carried unanimously via roll call vote.
2. **Dept. Head Meetings with attorney.** Motion made by Hill to meet on as needed basis for this year via conference call and look into budgeting for 2021 for monthly meetings. Seconded by Burch. Motion carried unanimously via roll call vote.
3. Motion made by Bandell to approve **Ordinance #2020-0408 Confirm Changes to Zoning Code of the Village of Arena.** Seconded by Burch. Roll call vote: Voight -I, Stoltz-I, Bandell-I, Reimann-I, Hanson-I, Hill-I, Burch-I. Motion carried 7-0.
4. Motion made by Burch to approve **Ordinance #2020-0409 Creating Section 10.45 of the Municipal Code of the Village of Arena, Iowa County Relating to Golf Carts on Public Streets.** Seconded by Hanson. Roll call vote: Voight -I, Stoltz-I, Bandell-I, Reimann-I, Hanson-I, Hill-I, Burch-I. Motion carried 7-0.
5. Motion made by Bandell to approve **Chicken Permit to Stephanie & Ian McCrie at 341 Willow St.** Seconded by Burch. Roll call vote: Voight -I, Stoltz-I, Bandell-I, Reimann-I, Hanson-I, Hill-I, Burch-I. Motion carried 7-0.

Discussion and possible action regarding reports from the following Committees:

13. Public Works

1. Motion made by Burch to approve **Ordinance #2020-0407 Amending Section 8.10 of the Municipal Code of the Village of Arena, Iowa County Relating**

- to Solid Waste Management.** Seconded by Hill. Roll call vote: Voight -I, Stoltz-I, Bandell-I, Reimann-I, Hanson-I, Hill-I, Burch-I. Motion carried 7-0.
2. **Safe Drinking Water Project.** PW Sup. Schmidt reminded the board that last August or September the board tried a grant program for a safe drinking water project but were too low on the list. He asked if they are going to move forward with it this year or move on it next year. Motion made by Bandell to wait to move forward on the second well project, wait and apply next year with Jennings, MSA assistance. Seconded by Hanson. Motion carried unanimously via roll call vote.
 3. **Second Utility Meter charges/credits/ordinance.** Clerk explained the village has four different kind of meter charges. The Village's ordinance changed on 8/30/2012 for the cost and types of meters. Currently PSC rates indicate a charge for deduct meter 5/8" is \$3/month plus \$30 installation fee and are owned/maintained by the village. Attorney & PSC review of ordinance and practices were provided. Clerk advised would like to verify all water only/deduct meters with the homeowners to ensure the records match what they have so that billing/credits can be correct. Given the Covid19, inspections will be delayed. PSC rec'd reimbursement to all owners who purchased the deduct/water only meters if they are used for calculated billing and back bill the \$3/mo. for 24 months for rental of the second meter. Motion made by Hill to have the clerk draft a letter to residents about the second meters which includes refunding owners \$75 that purchase a meter prior to 8/30/2012 and back bill the \$72 for rental, send to Attorney for review and also have Attorney revise ordinance to be compliant with PSC rules. Seconded by Burch. Motion carried unanimously via roll call vote.

14. Finance, Technology, Licensing

1. Motion made by Bandell to approve **Mary Jones Memorial Fireworks event July 10th & 11th with a rain date of July 13th, 2020. Application for Temporary Class "B"/"Class B" Retailers License, Park Shelter/Concession Rental, Fireworks permit, and street use permit;** contingent on providing proof of insurance and temporary operator license(s). Seconded by Burch. Motion carried unanimously via roll call vote.
2. Motion made by Bandell to approve **Ordinance #2020-0410 Amending 5.25.190 of the Municipal Code of the Village of Arena, Iowa County, WI Relating to Operator License's.** Seconded by Voight. Roll call vote: Voight -I; Stoltz-I; Reimann-I; Burch-I; Hill-I; Hanson-I; Bandell-I. Motion carried 7-0.
3. Motion made by Bandell to approve **Operator License Review Policy / Updated application.** Seconded by Hill. Motion carried unanimously via roll call vote.
4. Motion made by Bandell to approve **Ordinance #2020-0411 Amending 5.25.140 of the Municipal Code of the Village of Arena, Iowa County, WI Relating to Conditions on Licenses.** Seconded by Stoltz. Roll call vote:

Voight -I; Stoltz-I; Reimann-I; Burch-I; Hill-I; Hanson-I; Bandell-I. Motion carried 7-0.

5. Motion made by Bandell to approve **Resolution #2020-07 Fee Schedule**, with the addition of hourly rate for locating records. Seconded by Burch. Roll call vote: Voight -I; Stoltz-I; Reimann-I; Burch-I; Hill-I; Hanson-I; Bandell-I. Motion carried 7-0.
6. **Financing of 2020 police squad.** Motion made by Bandell to go with Peoples Community Bank for a General Obligation Note for up to 2.5% for four years in the amount of \$34,606.70 for the 2020 police squad and to be part of the general budget. Seconded by Burch. Roll call vote: Voight -I; Stoltz-I; Reimann-I; Burch-I; Hill-I; Hanson-I; Bandell-I. Motion carried 7-0. (This loan payment is already budgeted for so will not go towards the tax levy.)

15. Dane-Iowa/Wastewater. Reimann provided flow totals of 3.2 million gallons for Feb and 4.1 for Jan. Three-year average is 1.6 million.

16. Emergency Response – tabletop exercise postponed; no date picked yet

1. **Covid-19 updates, procedures, FFCRA**

17. Fire

1. **Burning in the village.** Fire Chief Pinkham questioned if the village wanted to suspend the April 1 – May 31 burn period until the Stay at Home (Covid19) pandemic has been cleared. Board did not feel there was a need to suspend it. No issues with out of control burning in the village in the past.

18. Reading Room

19. Personnel

1. **Accept PW FT resignation, update on hiring process.** Motion made by Bandell to accept Gavin Decker’s resignation as of May 4th and allow to work weekend duties as needed until another person is hired. Seconded by Burch. Motion carried unanimously via roll call vote. Clerk has posted the position. Have sent out application/job descriptions, due April 14th.

20. Plan Commission:

21. Police – Report

1. **Open sealed bids for 2013 squad, possible acceptance of bid.** Received two sealed bids.
Wyatt Miller - \$6,000 and Mike Wilson - \$4,000. Motion made by Hill to accept Wyatt Miller’s bid of \$6,000 for the 2013 police squad. Seconded by Burch. Roll call vote: Voight -I; Stoltz-I; Reimann-I; Burch-I; Hill-I; Hanson-I; Bandell-I. Motion carried 7-0.

22. Informational/Education:

23. Adjourn. Motion made by Stoltz to adjourn at 9:36 p.m. Seconded by Hanson.