

MINUTES

DATE: TUESDAY, MAY 5, 2020

TIME: 7:00 PM

PLACE: **Until further notice due to COVID 19, Village Board Meetings will be conducted via GoToMeeting. Please join the meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/272121005> Access Code: 272-121-005 or Dial in using your phone +1 (646) 749-3112 to participate in the meeting. (If you have any questions, please call the Clerk's Office at 753-2133.)**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** by Village President Kate Reimann at 7:01 p.m.
2. **Roll Call:** Kate Reimann, Kathy Stoltz, Jessica Voight, William Hanson, Barbara Beran, Paul Pustina
Absent: Tara Hill
3. **Pledge of Allegiance:** Not completed due to virtual meeting.
4. Motion made by Pustina to **Approve May 5, 2020 agenda.** Seconded by Hanson. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the April 8, 2020 Regular Board Meeting**
 - b. **Approval of monthly invoices and biweekly payroll**
 - c. **Approval of VISA/BP online payment**
Motion made by Beran to approve the above consent agenda items. Seconded by Stoltz. Motion carried.
6. **Two Minute Public Comment:** Becca Raven Uminowicz asked if people could place their name in user field via virtual meeting so they knew who was in the meeting. Also asked if agendas could be sent via text messaging system.
Kathleen Infanger expressed concerns with any backyard fires. Requested amendment to current ordinance or at least on a temporary basis during COVID given she and others have respiratory issues. Will be added to the PW agenda with follow up at the June Board meeting.
7. **President's Report – Goals/Updates:** Introduced staff and reviewed duties and accomplishments. Updated new board members of goals that have been completed/working on past year..include – Comprehensive Plan, ditch cleaning, dog park, working on sump pump ordinance, new garage has been completed, emergency plan approved and table top exercise to be reschedule due to COVID. Requested new board members to review personnel policy and sign acknowledgement form and return to clerk. Reviewed definition of walking quorum and all communications to go through the clerk to be disputed to board members.
 1. Motion made by Beran to approve **2020-2021 Committee appointments.** Seconded by Stoltz. Motion carried.
8. **Monthly Maintenance Report** - reviewed
9. **Clerk/Treasurer Report** – Clerk provided an update on the report in regard to the upgrade of voter machines estimated at \$8,000 – costs came in from two different companies \$9,400 & \$13,200. Will need to budget for next year.
 1. **Act 185 Waiving Interest & Penalties of Property Tax Payments** – County requested input if the village would approve a resolution to delay interest and penalties on property tax payments. If approved, village would not receive there share of tax collection until October 20th vs August 20th. No action taken.

10. SPEAKERS:

1. **Andrea Joo - Rustic River Archery Club Agreement** – Indicated the archery club was set up in 2018 with the village. It was part of the park and was never planned to be separate club/non-profit entity. All funds went to the village to replace targets. Hours of volunteer time have been given in cleaning and bringing in donations. Shipping container was to be given to the park for storage of the targets. Would like to come up with a solution with village but does not want to be a club. To be placed back on PW agenda for May for further discussion.

11. OLD BUSINESS:

1. **Shipping Container Sealed bids.** No offers received. Motion made by Beran to advertise the shipping container on Craigslist and Facebook Market Place with the same \$2200 minimum bid and purchaser must move at their expense. Seconded by Stoltz. Motion carried.

12. NEW BUSINESS:

1. Motion made by Stoltz to approve **Resolution 20-07 Recognizing Trustee Melissa Bandell.** Seconded by Voight. Resolution was read out loud and indicated “Iowa County” vs “Green”. Roll call vote: Voight – I; Stoltz – I; Reimann – I; Hanson -I; Pustina – Nay; Beran -I. Motion carried 5-1.
2. **Local Government 101 Training.** To be via virtual meeting at a cost of \$70/person. Trustees to let the clerk know if interested in participating.
3. Motion made by Hanson to approve **Ordinance #2020-0505 Amend Section 2.25.010 of the Municipal Code of the Village of Arena, Iowa County Relating to Board of Review.** Seconded by Beran. Roll call vote: Reimann -I; Beran -I; Voight -I; Stoltz-I; Hanson -I; Pustina – nay. Motion carried 5-1.
4. Motion made by Voight approve **Policy Board of Review Establishing Procedures & Criteria for Sworn Telephone or Written Testimony.** Seconded by Beran. Motion carried 5-1 with Pustina opposed.
5. Motion made by Stoltz to approve **Ordinance #2020-0506 Amend Section 2.70 of the Municipal Code of the Village of Arena, Iowa County Relating to Public Records.** Seconded by Hanson. Roll call vote: Reimann-I; Stoltz-I; Voight-I; Beran-I; Hanson-I; Pustina-nay. Motion carried 5-1.
6. Motion made by Beran to approve **Ordinance #2020-0507 Amend Section 3.05.110 of the Municipal Code of the Village of Arena, Iowa County Relating to Statement of Real Property Status.** Seconded by Voight. Roll call vote: Reimann -I; Stoltz-I; Voight -I; Beran -I; Hanson -I; Pustina – nay. Motion carried 5-1.
7. Motion made by Voight to approve **Ordinance #2020-0508 Create Section 5.25.040 (h) & (g) & Amend Section 5.25.050 of the Municipal Code of the Village of Arena, Iowa County Relating to Classes of Licenses & Fees.** Seconded by Stoltz. Roll call vote: Reimann-I; Stoltz-I; Voight-I; Beran -I; Hanson -I; Pustina -I. Motion carried 6-0.

Discussion and possible action regarding reports from the following Committees:

13. Public Works

14. Finance, Technology, Licensing

15. Dane-Iowa/Wastewater

16. Emergency Response

17. Fire

18. Reading Room

19. Personnel

1. **Gavin Decker’s employment extension.** Motion made by Voight to retain Decker as FT employment until new hire starts or until leaves for Mt. Horeb and then PT employment performing weekend duties for as long as PW Superintendent feels he is needed. Seconded by Stoltz. Motion carried.
2. **Recommendation to hire PW Assistant/FT position.** Had three good applicants. Motion made by Voight to offer the PW Assistant/FT position to Andrew Bauer at \$18.00/hour contingent on background check. Seconded by Stoltz. Motion carried.

20. Plan Commission:

21. Police – Report

1. **Police Budget – Vehicle loan payment.** Budget included a lease payment of \$9,000 for 2020 but given the village did a loan vs. lease, payment not due till 2021. Requested a bid for cost of cement work at Village Shop prior to turning over excess funds from the police budget. To be revisited at next board meeting.

22. Informational/Education: Summary of committee duties was read.

23. Motion made by Stoltz to **Adjourn**. Seconded by Voight. Motion carried at 8:35 p.m.

Board of Review will meet following the Board Meeting for the purpose of calling the Board of Review into session during the 45 day period beginning on the 4th Monday of April, pursuant to Wis. Stat. §70.47 (1) to adjourn the 2020 Board of Review to a future date due to the health crisis related to COVID-19.

Convened at 8:36 p.m.

Present: Kate Reimann, William Hanson, Kathy Stoltz, Jessica Voight

Absent: Tara Hill

Tuesday, July 21, 2020 at 5 p.m. was the adjourned date scheduled to hold the 2020 Board of Review.

Motion made by Stoltz to adjourn, seconded by Voight. Motion carried at 8:40 p.m.