

MINUTES

DATE: **TUESDAY, JUNE 2, 2020**

TIME: **7:00 PM**

PLACE: **345 West St, Arena, WI 53503**

PURPOSE: **REGULAR MONTHLY BOARD MEETING WITH THE FOLLOWING AGENDA:**

1. **Call to Order** by Kate Reimann at 7:03 p.m.
2. **Roll Call:** Kate Reimann, Kathy Stoltz, Barb Beran, Jessica Voight, Paul Pustina, William Hanson at 7:05 p.m.
Absent: Tara Hill
3. **Pledge of Allegiance**
4. **Approve June 2, 2020 agenda.** Motion made by Voight to approve the June 2, 2020 agenda. Seconded by Stoltz. Motion carried.
5. **Consent Agenda: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item be removed for individual discussion.***
 - a. **Approval of minutes from the May 5, 2020 Regular Board Meeting and Special Brd Mtg Minutes May 28, 2020**
 - b. **Approval of monthly invoices and biweekly payroll**
 - c. **Approval of VISA/BP online payment**
 - d. **Cigarette Licenses for Jax Enterprises, Ill, and Crappie Shop, LLC**
 - e. **Class “A” Beer/“Class A” Liquor license renewal for Candy Parrell, DBA Crappie Shop, LLC, 300 Dalogasa Dr.**
 - f. **Class “A” Beer/“Class A” Liquor license renewal for Dennie Jax, DBA Arena One Stop, 300 Village Edge Rd.**
 - g. **Class “B” Beer and “Class B” Liquor License renewal for Ewing-Olson V.F.W. Post #9336, 514 Willow St.**
 - h. **Class “B” Beer and Quota Plus “Class B” Liquor License renewal for Mary Sawle, DBA Grandma Mary’s Café, 175 Hwy 14.**
 - i. **Operator’s License renewals for Kenneth Amble, Ryan Meili, Richard Meili, Tina Zander, Candi Gilbert, Lenny Spurley, Nancy Brummer, Bobbi-Sue Spurley, Stephanie Kramer, Taylor Parrell**
 - j. **New Operator’s License for Donna Luhman**
 - k. **2020 Budget Calendar**
Motion made by Beran to approve the above consent agenda. Seconded by Stoltz. Motion carried.
6. **Two Minute Public Comment - None**
7. **President’s Report –**
 1. **Sending past Ordinance/Resolutions approved to Village Attorney.** Pustina indicated he requested this item. Feels all ordinances/resolutions should be looked at by the Village Attorney given two of the ordinances have had to be redone. Motion made by Pustina to have the Village Board send all Resolutions and Ordinances in clerk’s report to Village Attorney for review. Seconded by Hanson. Motion failed 2-4 with Beran, Voight, Stoltz and Reimann opposed.
8. **Monthly Maintenance Report - reviewed**
9. **Clerk/Treasurer Report - reviewed**
 1. **Wisconsin Elections Commission grant –** To get \$200 plus \$1.10/registered voter to go towards election increases due to COVID.
 2. **Routes to Recovery Local Government grant –** To receive \$13,396 to go towards unbudgeted items due to COVID.

3. **2019 Insurance Dividend Payment.** Received \$3,994, will be divided between all funds.

10. **SPEAKERS:** None

11. **OLD BUSINESS:**

1. **Shipping Container bids.** Did not receive any bids, just a scam through Craigs List. Motion made by Hanson to send to Wisconsin Surplus. Motion failed due to lack of a second. Motion made by Voight to have Mike Schmidt contact Wisconsin Surplus to list the container or outright buy it. Voight withdrew motion. Motion made by Voight to take bids for one shipping container with no minimum and to advertise on Facebook, local postings, and send out in text messaging. Seconded by Pustina. Motion carried.
2. **Ordinance #2020-0602 Repeal and Recreate Chapter 2.70 of the Municipal Code of the Village of Arena, Iowa County Relating to Public Records.** Clerk indicated this ordinance was redone by the Village Attorney and noted changes that were made: omitted definition of actual costs and text messaging, retained the email and retained the fee via resolution. Motion made by Voight to approve Ordinance #2020-0602 Repeal and Recreate Chapter 2.70 of the Municipal Code of the Village of Arena Relating to Public Records. Seconded by Stoltz. Roll call vote: Voight -I; Beran -I; Stoltz -I; Reimann -I; Hanson – I; Pustina – Nay. Motion carried 5-1.
3. **Hyco Development.** Pustina indicated he requested this item and had talked with the landowner and developer. Feels is what a great missed opportunity for the village. It was noted the village was for the development and the developer decided to not sign the agreement. Agreement was recommended and provided by Vandewalle. Pustina asked the clerk to clarify a couple of items regarding the agenda and notification and was informed he was incorrect. Current Clerk Naeger was not hired yet, interim clerk handled this. Pustina then indicated he was finished with this item.
4. **Revisit Resolution #2020-05 Investment Policy, possible action on Resolution #2020-08.** Pustina indicated he requested this item. Does not feel the Treasurer should have the say in investment, should be the board. Clerk noted that the current ordinance (3.05.090) that has been in effect for many years states the Treasurer shall invest village funds. Motion made by Pustina to send back to the Village Attorney. Motion failed due to lack of a second. Clerk informed the board that this was sent to attorney and email/Resolution #2020-08 was from his recommended changes. Motion made by Voight to approve Resolution #2020-08 Investment Policy. Seconded by Beran. Roll call vote: Voight -I; Beran -I; Stoltz -I; Hanson -Nay; Reimann -I; Pustina – Nay. Motion carried 4-2.

12. **NEW BUSINESS:**

Discussion and possible action regarding reports from the following Committees:

13. **Public Works**

1. **Fire Pit Regulations 8.17.095 Follow-up** – no changes were recommended
2. **Pontoon repair and use of restricted/donated funds.** Motion made by Reimann to use restricted funds of \$1,630 from Leah Reimann to be used to repair the pontoon at West Park. Seconded by Voight. Motion carried.
3. **Little League fees.** Motion made by Voight to charge Little League \$150 for the use of the fields/concession stand for 2020. Seconded by Hanson. Motion carried.
4. **Manhole Lining specs/bid from MSA** - postponed
5. **Cellular vs Radio meter reading** - postponed
6. **Pool fill** - Current ordinance indicates must install second meter to receive deduction in sewer for swimming pools. Motion made by Voight to abandon past practice of giving sewer deduct pool fill once per season and suggest they get a second deduct meter installed. Seconded by Hanson. Motion carried.
7. **Clean Up Day and Shop Open House.** Motion made by Voight to cancel clean up days and shop open house for this year. Seconded by Hanson. Motion carried.

8. Motion made by Beran to approve **Ordinance #2020-0603 Amend Section 15.05.120(d) and (f) and to Create Section 15.05.120(g) of the Village of Arena Code of Ordinances, Arena, WI, Iowa County Governing the Discharge of Clear Waters**. Seconded by Voight. Clerk indicated this ordinance was relooked at by the Village Attorney with minor changes made. Roll call vote: Voight -I; Beran-I; Stoltz-I; Reimann-I; Hanson-I; Pustina-I. Motion carried 6-0.

14. Finance, Technology, Licensing

1. **Possible recommendation on audio and video recording of Village Board meetings and Committee meetings**. It was noted audio/video was not approved at the Finance level. Motion made by Pustina to approve audio and video recording of Village Board meetings. Seconded by Hanson. Motion failed 2-4, with Voight, Beran, Stoltz, and Reimann opposed.
2. **Possible recommendation on Website upgrade**. Motion made by Beran to approve Revize service agreement to upgrade village website for \$1,000. Seconded by Reimann. Motion carried 5-1 with Hanson opposed.
3. **Possibility of financing/refinancing Village shop for paving**. Motion made by Beran to refinance shop loan and roll in \$25,000-\$30,000 of additional funds for the shop at 2.89% over the 9 remaining years with Peoples Community Bank. Seconded by Stoltz. Motion carried.

15. Dane-Iowa/Wastewater

16. Emergency Response – Tabletop exercise to be rescheduled

17. Fire – Special Board meeting with Town of Arena on Thursday, June 11, 2020 @ 7 p.m. regarding EMT services – everyone in attendance acknowledged special meeting, clerk will not be contacting individually.

1. **Possible discussion of referendum for November Election**. Clerk indicated that if the Village were going to go out for a referendum for EMT services, now would be a good time to consider capital outlay funds, employee retention, storm sewer referendum question. To be added to each committee for discussion.

18. Reading Room

19. Personnel – Noted that Mike Schmidt, PW Sup was approved change in acknowledge letter of week of leave from first week in June to the last week in October due to new employee just started. Employee evaluations to be completed by July 6th and turned into Personnel Committee member.

20. Plan Commission:

21. Police – Report - reviewed

1. **Police Budget – Vehicle loan payment, release of funds** – not discussed.

22. Informational/Education: Public's role at a board meeting was reviewed.

23. Adjourn. Motion made by Voight to adjourn, seconded by Beran. Motion carried at 8:23 p.m.